

VOLUSIA UNITED EDUCATORS

Instructional Sick Leave Donation

NOTE: The day/days given are NOT bank days. These days are personal sick leave days belonging to the individual donating the days. **You must be a member of the Sick Leave Bank in order to donate days.** According to the contract between the School Board of Volusia County and the Volusia Teachers Organization (Now VUE), the VUE Sick Leave Bank administrators may grant additional days voluntarily given by the other bank members in cases of extreme hardship.

Please return this form to VUE, 1381 Educators Rd., Daytona Beach, FL 32124

Pursuant to the contract between the School Board and the VTO (now VUE),
I, _____, hereby authorize the payroll department of the
Volusia County Schools to deduct _____ day(s) from my accumulated sick days to
be donated to _____.

School

Signature

Social Security Number

Date

This donor is a member of the VTO (Now VUE) Sick Leave Bank and has sufficient days to cover this request.

Payroll Representative

Date

Per the Sick Leave Bank Guidelines, any donated days unused by the recipient will be returned to the Bank.